

Application and Affidavit for Veterans Organization Assessment Freeze

Step 1: Complete the following information

Please type or print

1 Name of veterans organization
Street address of veterans organization's property
Mailing address, if different than above
City State ZIP
Name of contact person Phone

2 Write the property index number (PIN) of the property for which you are requesting this assessment freeze. Your PIN is listed on your property tax bill or you may obtain it from the CCAO.
a PIN
b Write the legal description only if you are unable to obtain your PIN.

3 Write the assessment year for which you are applying.
4 Is this the first time you are applying for this assessment freeze? Yes No

Note If yes, please see the instructions for what attachments you must send, along with this form.

5 Are you renewing this assessment freeze and have no changes to report for this assessment year? Yes No

Note If yes, the chief presiding officer only needs to complete Step 1, sign this form, and have it notarized before filing with the CCAO.

6 Are you renewing this assessment freeze and have changes to report for this assessment year? Yes No

Note If yes, the chief presiding officer needs to complete Step 1, any lines in Step 2 that have changed, sign this form, and have it notarized before filing with the CCAO. See "How do I renew the assessment freeze?" for what you may need to attach.

Step 2: Complete this affidavit

7 Did your organization own or have a legal or equitable ownership interest in the property on January 1 of this assessment year? Yes No
If yes, check and complete the appropriate line below.
a Deed or contract for deed executed
b Other (specify)

8 Is your organization liable for the property taxes on the property for this assessment year? Yes No
9 Is the principal post, camp, or chapter located on this property? Yes No
10 Does your organization lease any of the property to another person or entity not qualified to receive this assessment freeze? Yes No
If yes, you must attach a copy of the lease.

11 Write the dimensions or acreage of the property.
12 Describe your organization's activities that take place on this property.
13 Write for each building on the property, the square feet of ground area (SFGA), number of stories, and if there is a basement.

Table with 3 columns: SFGA, No. of stories, Basement Y or N. Rows for Bldg. 1, Bldg. 2, Bldg. 3.

Under penalties of perjury, I state that, to the best of my knowledge, the information contained in this application and affidavit is true, correct, and complete.

Signature of chief presiding officer Date

Subscribed and sworn to before me this day of, 20.